



# PURCHASE ORDER

**DELIVERY DUE DATE:** 12/2/23

Procurement Unit

Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
 Address : **C. Santos St. Tarlac City**  
 Type of Business : **Merchandising**  
 TIN No. : **000-540-804-000 VAT Reg.**  
 Tel. No. : **(045) 925-0944**

PR No.: **2023-10-401**  
 PO No.: **2023-574**  
 Date: **11/10/2023**  
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:



Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **10 calendar days**  
 Date of Delivery:      Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
8	ream	<b>BOND PAPER, (8.5"x13")</b> ***** <i>Purpose: to be used in the conduct of the research proposal entitled "Language Documentation of Mag-Anchi Folklores in Support of Language Education and Revitalization of Aeta Mag-Anchi" of Ms. Francelle L. Calub as the lead-researcher</i>	10	260.00	<b><u>2,600.00</u></b>


(Total Amount in Words) Two Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

  
**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official 

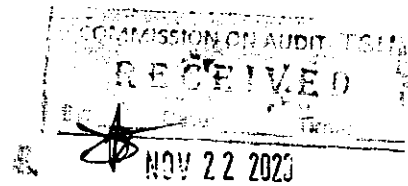
Conforme:

 11/22/23

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

  
**JASPER A. MAUDER, CPA**  
 Budget Officer

ALOBS No. : **12-206441-7873-11-2700**  
 Amount : **2,600.00**