



PURCHASE ORDER

DELIVERY DUE DATE: 7/15/23

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier : **GREGMAN'S GENERAL MERCHANDISE**
Address : Zamora St., San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 157-742-805-000 VAT Reg.
Tel. No. : (045) 982-2320

PR No.: 2023-03-124
PO No.: 2023-251
Date: 5/30/2023
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 45 calendar days
Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
4 ✓	pcs	BATTERY, AA Rechargeable, Heavy duty	10	360.00	3,600.00
9 ✓	pcs	CLIP, Bulldog, 3"	148	14.50	2,146.00
24 ✓	pcs	FOLDER, Long, White	484	5.50	2,662.00
27 ✓	tube	GLUE, Elmers	84	27.00	2,268.00
29 ✓	pcs	ID HOLDER, with ID case	150	18.00	2,700.00
39 ✓	pack	PAPER, Board premium, A4, 100sheets/pack	8	295.00	2,360.00
41 ✓	ream	PAPER, Multi-purpose, colored, 80gsm, 8 1/2" x 11", blue, 500 sheets/ream	2	350.00	700.00
42 ✓	ream	PAPER, Multi-purpose, colored, 80gsm, 8 1/2" x 11", pink, 500 sheets/ream	2	350.00	700.00
43 ✓	ream	PAPER, Multi-purpose, colored, 80gsm, 8 1/2" x 11", Yellow, 500 sheets/ream	2	350.00	700.00
55 ✓	pack	PIN, Dressmaker w/ head colored	12	60.00	720.00
59 ✓	pcs	PVC COVER, long, 8.5"x12" 300micron	10200	7.50	76,500.00
62 ✓	pcs	RING BIND, 1"x44 black	500	38.00	19,000.00
63 ✓	pcs	RING BIND, 3/4"x44 black	500	25.00	12,500.00
64 ✓	pcs	RING BINDER, Black, 1/2x44	510	15.00	7,650.00
65 ✓	pcs	RING BINDER, Black, 5/8x44	510	20.00	10,200.00
81 ✓	bottles	STAMP PAD INK, Black, 50ml	15	85.00	1,275.00
102 ✓	pack	STICKER PAPER, glossy, A4, 10s per pack	25	70.00	1,750.00
103 ✓	pack	STICKER PAPER, Legal, matte, white, 10s/pack	5	80.00	400.00
104 ✓	pack	STICKER PAPER, Sticker, Legal, matte, 10s/pack	25	80.00	2,000.00
114 ✓	box	THUMB TACKS	30	15.00	450.00
***** Purpose: Various office supplies 2023					150,281.00

(Total Amount in Words) One Hundred Fifty Thousand Two Hundred Eighty One Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

MAY 31 2023

Conforme:

[Signature] 5-31-23

GREGMAN'S GENERAL MERCHANDISE

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

COMMISSION ON AUDIT, TSU
RECEIVED
Date: JUN 01 2023

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 12-102101-2023-05-0254

Amount : P 150,281.00