



# PURCHASE ORDER

Procurement Unit  
Tel. No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 9/22/23

Supplier : **EL DUENO AUTO SUPPLY**  
Address : Mc Arthur Highway, San Nicolas, Tarlac City  
Type of Business : Merchandising  
TIN No. : 213-298-673-000 VAT Reg.  
Tel. No. : 0909-655-7233 / 0948-606-0664

PR No.: 2023-08-307  
PO No.: 2023-429  
Date: 09/06/2023  
Mode of Procurement: Small value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 10 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	<b>OIL FILTER, C-III, VIC</b> ***** <i>Purpose: For maintenance service of Adventure SHK-314</i>	1	350.00	<b><u>350.00</u></b>

(Total Amount in Words) Three Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:  
*[Signature]* 9/12/23  
**EL DUENO AUTO SUPPLY**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-206441-2023-09-2115  
Amount : ₱350