



# WORK ORDER

DELIVERY DUE DATE COB

Procurement Unit


Tel. No.: (045) 606-8110 local to 157/142

Supplier: **TOYOTA SAN FERNANDO PAMPANGA, INC.**  
 Address: Olongapo-Gapan Road, City of San Fernando 2000, Pampanga  
 TIN: 234-410-504-002 VAT Reg.  
 Tel. No.: (045)961-1188/(045)961-8011

Work Order No.: 2025-073  
 Date: 4/3/2025  
 JO No.: 2025-050  
 Date: 3/18/2025  
 Mode of Procurement: Direct Contracting  
 Mode of Payment: N/15

SIR/MADAM:


You are hereby advised to accomplish/deliver the following job/work upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: AUTOMOTIVE MAINTENANCE SERVICES</b>  Replace Valve Cover Assembly, Replace Rotor Disc LH and RH of Innova SLF-323  *****  	43,175.24	<b><u>43,175.24</u></b>


(Please read carefully at the back hereof)

Charge to: 01-20644  
 ROA No.: 2025-04-1052  
 CONFORME & RECEIVE COPY:

  
**TOYOTA SAN FERNANDO PAMPANGA, INC.**  
 Firm/Dealer/Supplier/Contractor  
4/11/25  
 Date

**FUNDS AVAILABLE:**  
  
JASPER A. YAUDER, CPA  
 Budget Officer

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

**APPROVED:**  
  
DR. ARNOLD E. VELASCO  
 President  
 Authorized Official