



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 06 JUL 2024

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000 VAT Reg.  
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2024-05-214  
PO No.: 2024-405  
Date: 06/07/2024  
Mode of Procurement: Small Value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 15 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	<b>BALL BEARING, for ACU fan, Koyo, 6202ZZ</b>  ***** <i>Purpose: for Replacement of Damage bearing and Busted Capacitor for 2HP Window Type ACU at room CAFA Bldg. San Isidro Campus.</i>	2	350.00	<b><u>700.00</u></b>

(Total Amount in Words) Seven Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,  
  
DR. ARNOLD E. VELASCO  
President  
Authorized Official *[Signature]*

Conforme: *[Signature]* 6-21-24

**IMM BRAKE CLUTCH & PARTS**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : *02-206441-2024-06-1978*  
Amount : *₱ 700 -*