



REQUEST FOR QUOTATION (RFQ) No. 695-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-09-353 (PROCUREMENT)	VARIOUS DECORATIONS	433,500.00
Purpose: for Various Offices used. APP 1st Quarter 2024		

Philgeps Posting: Active Date: 9/11/24 Closing Date: 9/17/24 Category: GENERAL MERCHANDISE Reference No.: 11235928

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 9/17/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 9/6/2024
 RFQ No. 695-2024
 PR No. 2024-09-353 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982-4630 / (045) 606-8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	set	ARTIFICIAL FLOWERS. Assorted, 30 pcs artificial flowers, 30 pcs leaves	1		
2	roll	ARTIFICIAL GRASS, grass carpet, 5mx2m	5		
3	set	BACKDROP, Wooden Backdrops with decorative Styles Color: White, Size: 2 meter by 1 meter	3		
4	piece	DECORATIVE STAND- Golden - 1 foot by 3 feet	5		
5	piece	DECORATIVE STAND- Golden - 6 feet by 3 feet	5		
6	piece	FAIRY LIGHT, led icicle lamp curtain fairy string light 220V, Christmas light for wedding home garden party decoration	20		
7	piece	FRAME, Event Arch /Outdoor Square Frame (For Entrance) (2024) - Tunnel Like golden, Size: 4 feet and 6 feet (or the standard size) length of tunnel: 5 feet	5		
8	piece	FRAME, Event Arch /Outdoor Square Frame (For Stage) (2024) Square or circular, Rectangular Golden size: 3 feet and 6 feet	5		
9	piece	GARLAND, Synthetic Flower Creeper/Garland (2024) - Color: Pink and Purplish (15) Size: 1 foot by 6 feet, Materials: silk artificial flowers	30		
10	set	GARLAND, Synthetic Green leafy Creeper/Garland (2024) - Color: Green, Size: 2.2 meters, Materials: Silk artificial leaf	30		
11	piece	LAMP, Multipurpose Decorative Lamps (2024)-Color: Golden, Size: 2 feet	30		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/6/2024
 RFQ No. 695-2024
 PR No. 2024-09-353 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
12	piece	LED STRING LIGHT, 2 meters/20 LED String Lights(Colorful : Warm White-10, Pink- 10, Blue - 10) Material: Copper Wire + LED + Plastic	30		
13	piece	SYNTHETIC FLOWER ARRANGEMENT, with stand (for Background and Road Lead Decoration (White, Pinking, Bluish) - Golden Stand (Metal) half foot by 3 feet Colors of Flowers: Neutral and pastel colors	30		
14	piece	SYNTHETIC FLOWER ARRANGEMENT, with Vase (Colorful,Blue,Pink) (2024) - Plastic Vase: White or Golden, Bluish flower arrangement - 20, Pinkish Flower arrangement - 20, Neutral Flower arrangement - 20	100		
15	set	SYNTHETIC VINE/ HANGING FLOWER, for Ceiling Decors (2024) - 1 meter, Material: silk/synthetic, color: White	10		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes
 Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11235928
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Decorations
Area of Delivery Tarlac

Solicitation Number: 695-2024	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: General Merchandise	Date Published	11/09/2024
Approved Budget for the Contract: PHP 433,500.00	Last Updated / Time	10/09/2024 15:23 PM
Delivery Period: 30 Day/s	Closing Date / Time	17/09/2024 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

for Various offices use

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ARTIFICIAL FLOWERS	Assorted, 30 pcs artificial flowers, 30 pcs leaves	1	Set	6,000.00
2	ARTIFICIAL GRASS	grass carpet, 5mx2m	5	Roll	3,500.00
3	BACKDROP	Wooden Backdrops with decorative Styles Color: White, Size: 2 meter by 1 meter	3	Set	30,000.00
4	DECORATIVE STAND	Golden - 1 foot by 3 feet	5	Piece	10,000.00
5	DECORATIVE STAND	Golden - 6 feet by 3 feet	5	Piece	10,000.00
6	FAIRY LIGHT	led icicle lamp curtain fairy string light 220V, Christmas light for wedding home garden party decoration	20	Piece	10,000.00
7	FRAME	Event Arch /Outdoor Square Frame (For Entrance) (2024) - Tunnel Like golden, Size: 4 feet and 6 feet (or the standard size) length of tunnel: 5 feet	5	Piece	25,000.00
8	FRAME	Event Arch /Outdoor Square Frame (For Stage) (2024) - Square or circular, Rectangular Golden size: 3 feet and 6 feet	5	Piece	25,000.00
9	GARLAND	Synthetic Flower Creeper/Garland (2024) - Colot: Pink and Purplish (15) Size: 1 foot by 6 feet, Materials: silk artificial flowers	30	Piece	30,000.00

10	GARLAND	Synthetic Green leafy Creeper/Garland (2024) -Color: Green, Size: 2.2 meters, Materials: Silk artificial leaf	30	Set	15,000.00
11	LAMP	Multipurpose Decorative Lamps (2024)- Color: Golden, Size: 2 feet	30	Piece	30,000.00
12	LED STRING LIGHT	2 meters/20 LED String Lights(Colorful : Warm White-10, Pink- 10, Blue - 10) Material: Copper Wire + LED + Plastic	30	Piece	9,000.00
13	SYNTHETIC FLOWER ARRANGEMENT,	with stand (for Background and Road Lead Decoration (White, Pinking, Bluish) - Golden Stand (Metal) half foot by 3 feet Colors of Flowers: Nuetral and pastel colors	30	Piece	150,000.00
14	SYNTHETIC FLOWER ARRANGEMENT	with Vase (Colorful,Blue,Pink) (2024) - Plastic Vase: White or Golden, Bluish flower arrangement - 20, Pinkish Flower arrangement - 20, Nuetral Flower arrangement - 20	100	Piece	50,000.00
15	SYNTHETIC VINE/ HANGING FLOWER	for Ceiling Decors (2024) - 1 meter, Material: silk/synthetic, color: White	10	Set	30,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
Date Created 10/09/2024

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