



# PURCHASE ORDER

**DELIVERY DUE DATE:** Pick-up/COD

Procurement Unit

Tel. No.: 045-606-8142/606-8157

Supplier : **MAGIC STAR SUPERMARKET**  
 Address : Cut Cut 1st, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 206-818-612-000 VAT Reg.  
 Tel. No. : (045) 628-4290

PR No.: 2023-07-250  
 PO No.: 2023-313  
 Date: 07/07/2023  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery:

Delivery Term: Pick-up  
 Payment Term: C.O.D

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pack	SUGAR, Brown, 1kg	3	81.90	245.70
4	bot	VANILLA EXTRACT, 20ML, McCormick	10	44.10	441.00
5	bar	BUTTER	28	54.00	1,512.00
8	pack	MUSCOVADO BLOCKS, Aling Piling's Panocha ***** <i>Purpose: for the production of Muscobites for Thrive 2023</i>	13	60.00	780.00
					<b><u>2,978.70</u></b>

(Total Amount in Words) Two Thousand Nine Hundred Seventy Eight Pesos and Seventy Centavos

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE  
 Vice President for Administration  
 Authorized Official

Conformed

7/18/23

**MAGIC STAR SUPERMARKET**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:  
  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-102101-2023-07-0411  
 Amount : ₱ 2978.70