



PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 07 JUN 2025

Supplier : **GREGMAN'S GENERAL MERCHANDISE**
 Address : Zamora St., San Roque, Tarlac City
 TIN : 157-742-805-000 VAT Reg.
 Contact No : 0969-503-1228/0985-970-5858

P.O. No. : 2025-291
 Date : 5/21/2025
 Mode of Procurement : NP - Small Value Procurement (SVP)

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **TARLAC STATE UNIVERSITY** Delivery Term : 15 calendar days
 Date of Delivery : _____ Payment Term : n/15

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	PAPER MULTICOPY, 80gsm, 8.5*13	5	280.00	1,400.00
2	ream	PAPER MULTICOPY, 80gsm, 8.5*11	5	240.00	1,200.00
4	bottle	STAMP PAD, Blue ***** <i>Purpose: Materials for COED SC: Literacy Program for Academic Year 2024-2025</i>	1	50.00	50.00
					2,650.00



Two Thousand Six Hundred Fifty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

 Signature over Printed Name of Supplier

5/23/25

 Date

Very truly yours,

DR. ARNOLD E. VELASCO
 President

 Authorized Official

Fund Cluster : _____
 Funds Available : _____

JASPER A. YAUDER, CPA
 Budget Officer

ORS/BURS No. : 02-2024-11-2025-05-1506
 Date of the ORS/BURS: May 22, 2025
 Amount : 2,650.00