



# PURCHASE ORDER

**DELIVERY DUE DATE:** Weekly

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier : **PYP AGRO-INDUSTRIES, INC.**  
Address : **1000 Panganiban St., Tarlac City**  
Type of Business : **Manufacturing**  
TIN # **000-540-804-000 VAT REG.**  
Tel. No.: **982 - 1289/1228**

PR No.: **2022-01-003**  
PO No.: **2022-317**  
Date: **7/26/2022**  
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: **Weekly**

Date of Delivery:

Payment Term: **Monthly**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	bottle	Purified Drinking Water (5 gal/bottle) ***** <i>Purpose: for TSU Hotel consumption for the Month of August 2022</i> <b>Terms &amp; Conditions :</b> 1. Provide hot & cold dispensing units w/o any rental fee or charge 2. Lend New water containers with their caps on and in good condition 3. Responsible for the cleaning of all dispensers on a monthly basis 4. Responsible for maintenance and repair of all dispensers 5. Consumption of Purified drinking water for the Period of January 1, 2022 to December 31, 2022 6. With the following Certificates and Permits a. License to Operate as to bottled drinking water processor b. Physio-Chemical Test Certificate c. Microbiological Test Certificate d. Report on Bacteriologic Anatysis Water e. Mayor's Permit f. Sanitary Permit to Operation	70	27.50	<b><u>1,925.00</u></b>

(Total Amount in Words) One Thousand Nine Hundred Twenty Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE M. ROSETE**  
Vice President for Administration

Authorized Official

Conforme:

*Ryan Aquilar*  
**PYP AGRO-INDUSTRIES, INC.** 8-2-22  
(Signature over printed name & date)

COMMISSION ON AUDITS  
**RECEIVED**  
By: \_\_\_\_\_ Date: **AUG 02 2022**

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: **02-101101-22-07-0772**  
Amount: **₱ 1,925.00**