



WORK ORDER

DELIVERY DUE DATE: 16 MAR 2025

Procurement Unit
Telefax No.: 045-606-8142

Supplier : **DELMAR MODISTES' SUPPLIES TRADING**
Address : Ancheta St., Brgy. Poblacion, Tarlac City
TIN : 254-709-232-00000 VAT Reg
Tel. No. : 0917-514-1916 / (045) 982-2517

Work Order No.: 2025-040 ✓
Date : 2/13/2025 ✓
JO No. : 2024-483 ✓
Date : 12/12/2024 ✓
Mode of Procurement: Small Value ✓
Mode of Payment: n/15 ✓

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: TAILORING SERVICES -53 pcs of POLO SHIRT for Student Affairs and Services, State Address (SASSA 2024) ✓ Specifications: HONEYCOMB -3pcs Polo Shirt with Logo Shiny Embroidery at the back" Student Affairs and Services, Office of Director with innitial-at the other side and 50pcs Polo Shirt with Logo Shiny Embroidery at the back" Student Affairs and Services, Size: 1 pc XS, 7 pcs Small, 16 pcs Medium, 17 pcs Large, 6 pcs XL, 5 pcs XXL, 1 pc XXXL *****	34,450.00 ✓	<u>34,450.00</u>

(Please read carefully at the back hereof)

Charge to: 02 - 206441
ROA No.: 2025 - 02 '0577
CONFORME & RECEIVE COPY :

DELMAR MODISTES' SUPPLIES TRADING

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



FUNDS AVAILABLE:

JASPER A. MAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official

FEB 13 2025