



PURCHASE ORDER

DELIVERY DUE DATE: 11-27-22

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **EVERYBODY'S TRADING AND GEN. MDSE.**
Address : San Fernando, Victoria, Tarlac
Type of Business : Merchandising
TIN No. : 158-507-457-000
Tel. No. : 0932-520-9005

PR No.: 2022-09-249
PO No.: 2022-507
Date: 10/26/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pcs	Pitcher, stainless ***** <i>Purpose: hotel use: PPMP 2022, (1st quarter)</i>	10	275.00	<u>2,750.00</u>

(Total Amount in Words) Two Thousand Seven Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

GR
DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official *GR*

Conforme:

fm: RA 10/26/22
EVERYBODY'S TRADING AND GEN. MDSE.
KRISTOF RAMON C. ALAMOSO
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
Date OCT 28 2022

Funds Available:
[Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-206441 - 2022-10 - 474
Amount : 2,750.00