



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 9-18-23

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**  
 Address : 252 AB Fernandez Ave., Dagupan City  
 Type of Business : Merchandising  
 TIN No. : 002-332-000-021 VAT Reg.  
 Tel. No. : 075-5153306 / Fax: 075-5223267 / 0917-6527393

PR No.: 2023-01-023  
 PO No.: 2023-053  
 Date: 2/7/2023  
 Mode of Procurement: Direct Contracting

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 30 calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pc	<b>TONER COPIER, Developer INEO+1070, Developer 614, Black</b>	1	15,000.00	15,000.00
5	pcs	<b>TONER COPIER, Develop INEO+1070, TN619, Cyan</b>	2	13,000.00	26,000.00
Purpose: APP 2023 3rd Quarter (Direct printing consumables)					<b>41,000.00</b>

(Total Amount in Words) Forty One Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official

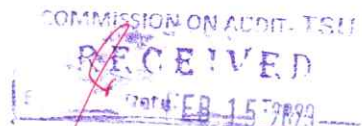
Conforme:

*[Signature]* 02/14/23

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

(Signature over printed name & date)

Bank Account Name: COPYLANDIA OFFICE SYSTEMS CORP.  
 Bank Account Number: 0051426452  
 Bank Name: LBP  
 Bank Address: MARATI CITY



Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 12-202312-2023-02-0018  
 Amount : ₱ 41,000-



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 3-18-23

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**  
Address : 252 AB Fernandez Ave., Dagupan City  
Type of Business : Merchandising  
TIN No. : 002-332-000-021 VAT Reg.  
Tel. No. : 075-5153306 / Fax: 075-5223267 / 0917-6527393

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Very truly yours,  
  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

**COPYLANDIA OFFICE SYSTEMS CORPORATION**  
(Signature over printed name & date)  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
Date: FEB 15 2023

Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 12-207512-2023-02-0018  
Amount : ₱ 41,000-