



PURCHASE ORDER

DELIVERY DUE DATE: 10/19/23

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS**
Address : Romulo Blvd, Tarlac City, Tarlac
Type of Business : Merchandising
TIN No. : 105-362-023-000 VAT Reg.
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2023-09-348
PO No.: 2023-492
Date: 09/29/2023
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 15 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	liter	ENGINE OIL, 5W-30 Fully Synthetic	10	780.00	7,800.00
2	piece	OIL FILTER, 15613-E0080, C-602, VIC ***** Purpose: For Maintenance Service of Coaster POL-584	1	1,800.00	1,800.00
					<u>9,600.00</u>

(Total Amount in Words) Nine Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,
DR. GRACEN ROSETE
Vice President for Administration
Authorized Official

Conforme:
10/4/23

IMM BRAKE CLUTCH & PARTS
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 12-102101-2023-10-0782
Amount : ₱9600-