



# WORK ORDER

**DELIVERY DUE DATE:** 5-5-23

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
Address : M.H Del Pilar, Sto. Cristo, Tarlac City  
TIN : 405-183-384-000 Non-VAT  
Tel. No. : 0939-734-8707

Work Order No.: 2023-077  
Date : 05/03/2023  
JO No. : 2023-095  
Date : 04/14/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 5, 2023** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: CATERING SERVICES</b> Catering Services for Student Leader's Day on May 05, 2023 (Friday) at TSU Alumni Center, Lucinda Extension Campus (8am to 5pm) <b>AM Snacks:</b> Palabok with puto, drinks <b>Lunch:</b> Rice, Sisig and Veggies, Drinks <b>PM Snacks:</b> Clubhouse Sandwich and Drinks <b>(134 pax)</b> *****	41,000.00	<u>41,000.00</u>

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
By: *[Signature]* Date: MAY 04 2023

(Please read carefully at the back hereof)

Charge to: 12-10210  
ROA No. : 2023-05-0151  
CONFORME & RECEIVE COPY :

FUNDS AVAILABLE:

*[Signature]*  
**E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
Firm/Dealer/Supplier/Contractor:  
5-4-23

*[Signature]*  
JASPER A. YAUDER, CPA  
Budget Officer

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED: *[Signature]*  
**MAY 03 2023**  
DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official *[Signature]*